

**MILPER MESSAGE NUMBER: 01-135**  
**TAPC-EPC-O**  
**STABILIZATION FOR SOLDIERS - HIGH SCHOOL SENIORS**

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PASS IMMEDIATELY TO ALL G1/AG, MILITARY PERSONNEL DIVISIONS (MPD),  
PERSONNEL SERVICES BATTALIONS (PSB), AND REASSIGNMENT WORK CENTERS

- A. AR 614-200, ENLISTED ASSIGNMENTS AND UTILIZATION MANAGEMENT
- B. AR 614-100, OFFICER ASSIGNMENT, POLICIES, DETAILS AND TRANSFERS
- C. AR 614-5, STABILIZATION OF TOURS
- D. MILPER MEMORANDUM 95-1, PROCESSING REQUEST FOR DELETION, DEFERMENT,  
AND EARLY ARRIVALS
- E. AR 600-8-11, REASSIGNMENT

1. THIS MESSAGE WILL EXPIRE APRIL 2003. THE CONTENTS OF THIS MESSAGE  
WILL NOT EXPIRE UPON THE EXPIRATION OF THE MESSAGE. THE PROCEDURES  
WILL BE PUBLISHED IN AN ARMY REGULATION OR THE MESSAGE WILL BE  
REISSUED.

2. OVERVIEW. ON 14 DECEMBER 2000, THE DEPUTY CHIEF OF STAFF FOR  
PERSONNEL (DCSPER) ARMY, APPROVED A NEW PROCEDURE TO ALLOW SOLDIERS  
WITH HIGH SCHOOL SENIORS TO REQUEST STABILIZATION FROM PCS MOVEMENT  
DURING THE CHILD'S SENIOR YEAR. THIS IS A SOLDIER INITIATED ACTION AND  
THE INTENT OF THE NEW PROCEDURE IS TO STABILIZE THE FAMILY MEMBER  
DURING THEIR SENIOR YEAR.

3. ENLISTED STABILIZATION PROCEDURES. SOLDIERS WHO ARE ALREADY ON  
ASSIGNMENT INSTRUCTIONS WITH FAMILY MEMBERS THAT WILL BE HIGH SCHOOL  
SENIORS IN THE SCHOOL YEAR 2001-2002 MAY REQUEST TO BE STABILIZED  
THROUGH THE END OF THE SCHOOL YEAR. REQUESTS SHOULD BE SUBMITTED IAW  
PROCEDURES OUTLINED IN PARA 3A BELOW AND MUST BE RECEIVED AT PERSCOM  
NLT 30 MAY 01. REQUESTS BEYOND THE 2001-2002 SCHOOL YEAR SHOULD BE  
SUBMITTED NLT 12 MONTHS PRIOR TO COMMENCEMENT OF THE SCHOOL YEAR (E.G.  
SCHOOL STARTS SEP 02, REQUEST SUBMITTED NLT SEP 01, START OF THE HIGH  
SCHOOL STUDENT'S JUNIOR YEAR).

A. SOLDIER'S ACTION. SOLDIER SHOULD INITIATE A DA FORM 4187  
REQUESTING STABILIZATION THROUGH THEIR UNIT COMMANDER TO THEIR  
SERVICING PSB/MPD. THE DA FORM 4187 WILL INCLUDE:

- (1). HIGH SCHOOL SENIOR'S NAME AND SSN (MUST BE ENROLLED IN DEERS).
- (2). LETTER/MEMO (ATTACHED TO THE DA FORM 4187) FROM THE SCHOOL WITH  
PROJECTED GRADUATION DATE OF HIGH SCHOOL SENIOR.
- (3). SOLDIERS MUST INDICATE ANY SCHEDULED TRAINING DURING THE HIGH  
SCHOOL ACADEMIC YEAR (E.G. TDY ENROUTE) ON THE DA FORM 4187. EPMD

PERSCOM WILL MANAGE TRAINING ON A CASE-BY-CASE BASIS.

(4). OCONUS SOLDIERS WHOSE DEROS IS PRIOR TO REQUESTED STABILIZATION DATE MUST INCLUDE THE FOLLOWING STATEMENT: "I WILL EXTEND MY FOREIGN SERVICE TOUR TO MEET THE STABILIZATION REQUIREMENT. BASED ON MY NEW DEROS, I UNDERSTAND THAT I MUST STILL MEET THE REQUIRED TIME REMAINING IN SERVICE REQUIREMENT TO BE ELIGIBLE FOR REASSIGNMENT TO CONUS."

B. PSB/MPD ACTION. UPON RECEIPT OF A SOLDIER INITIATED DA FORM 4187 REQUESTING STABILIZATION, THE PSB/MPD WILL:

(1). VERIFY INFORMATION REQUIREMENTS FOR DA FORM 4187 IAW 3A ABOVE.

(2). FOR SOLDIERS ON ASSIGNMENT INSTRUCTIONS, SUBMIT DELETION OR DEFERMENT THROUGH EDAS (USE DELETION CODE "GB" OR DEFERMENT CODE "CC"). INCLUDE THE FOLLOWING STATEMENT IN THE REMARKS: "SOLDIER REQUESTING STABILIZATION DUE TO HIGH SCHOOL SENIOR FAMILY MEMBER (FAMILY MEMBER NAME AND SSN), VERIFICATION ON FILE."

(3). FAX STABILIZATION REQUEST TO CDR, PERSCOM, ATTN: TAPC-EPC-O, 2461 EISENHOWER AVE, ALEXANDRIA, VA 22331-0455 (FAX NUMBER IS DSN 221-6636).

C. EPMD PERSCOM ACTION. EPMD WILL, TO THE MAXIMUM EXTENT POSSIBLE, APPROVE STABILIZATION REQUESTS. IN CASES WHERE SOLDIERS HAVE BEEN PLACED ON ASSIGNMENT INSTRUCTIONS (AI) TO A DEPENDENT-RESTRICTED TOUR, TO A PCS SCHOOL (E.G. SERGEANT MAJOR ACADEMY), TO ATTEND SCHEDULED TDY TRAINING (E.G. TDY ENROUTE), OR HAVE UNIQUE CIRCUMSTANCES, EPMD WILL CAREFULLY CONSIDER THESE REQUESTS ON A CASE-BY-CASE BASIS. IF THE STABILIZATION/ DELETION/DEFERMENT REQUEST IS APPROVED, PERSCOM WILL AWARD THE SOLDIER AN ASSIGNMENT ELIGIBILITY AVAILABILITY (AEA) CODE "Y" WITH A TERMINATION DATE 30 DAYS AFTER THE HIGH SCHOOL SENIOR'S GRADUATION DATE.

4. OFFICER STABILIZATION PROCEDURES. OFFICERS WHO ARE ALREADY ON ASSIGNMENT INSTRUCTIONS WITH FAMILY MEMBERS THAT WILL BE HIGH SCHOOL SENIORS IN THE SCHOOL YEAR 2001-2002 MAY REQUEST TO BE STABILIZED THROUGH THE END OF THE SCHOOL YEAR. REQUESTS SHOULD BE SUBMITTED IAW PROCEDURES OUTLINED IN PARA 4A BELOW AND MUST BE RECEIVED AT PERSCOM NLT 30 MAY 01. REQUESTS BEYOND THE 2001-2002 SCHOOL YEAR SHOULD BE SUBMITTED NLT 12 MONTHS PRIOR TO COMMENCEMENT OF THE SCHOOL YEAR (E.G. SCHOOL STARTS SEP 02, REQUEST SUBMITTED NLT SEP 01, START OF THE HIGH SCHOOL STUDENT'S JUNIOR YEAR).

A. OFFICER'S ACTION. OFFICER SHOULD INITIATE A DA FORM 4187 REQUESTING STABILIZATION THROUGH THEIR UNIT COMMANDER TO THEIR SERVICING PSB/MPD. THE DA FORM 4187 WILL INCLUDE:

(1). HIGH SCHOOL SENIOR'S NAME AND SSN (MUST BE ENROLLED IN DEERS).

(2). LETTER/MEMO (ATTACHED TO THE DA FORM 4187) FROM THE SCHOOL WITH PROJECTED GRADUATION DATE OF HIGH SCHOOL SENIOR.

(3). OFFICERS ON ASSIGNMENT INSTRUCTIONS WITH TDY TRAINING ENROUTE, OR WHO ARE SCHEDULED TO ATTEND A PCS SCHOOL, MUST CONTACT THEIR BRANCH ASSIGNMENT OFFICER TO RESCHEDULE THE TRAINING/SCHOOL (PROVIDED CLASS DATES ARE AVAILABLE).

(4). OCONUS OFFICERS WHOSE DEROS IS PRIOR TO REQUESTED STABILIZATION DATE MUST INCLUDE THE FOLLOWING STATEMENT: "I WILL EXTEND MY FOREIGN SERVICE TOUR TO MEET THE STABILIZATION REQUIREMENT. BASED ON MY NEW DEROS, I UNDERSTAND THAT I MUST STILL MEET THE REQUIRED TIME REMAINING IN SERVICE REQUIREMENT TO BE ELIGIBLE FOR REASSIGNMENT TO CONUS."

B. PSB/MPD ACTION. UPON RECEIPT OF AN OFFICER INITIATED DA FORM 4187 REQUESTING STABILIZATION BECAUSE OF HIGH SCHOOL SENIOR, THE PSB/MPD WILL:

(1). VERIFY INFORMATION REQUIREMENTS FOR DA FORM 4187 IAW 4A ABOVE.

(2). VERIFY THERE IS A VALID OPEN OFFICER DISTRIBUTION PLAN (ODP) SUPPORTED POSITION ON THE INSTALLATION THAT THE OFFICER CAN FILL, TO INCLUDE BRANCH IMMATERIAL POSITIONS.

(3). FORWARD STABILIZATION REQUEST TO CDR, PERSCOM, ATTN: APPROPRIATE CAREER BRANCH (E.G. INFANTRY BRANCH, SIGNAL BRANCH, FINANCE BRANCH), ALEXANDRIA, VA 22332.

C. OPMD PERSCOM ACTION. OPMD WILL, TO THE MAXIMUM EXTENT POSSIBLE, APPROVE STABILIZATION REQUESTS. REQUESTS FOR OFFICERS ON ASSIGNMENT INSTRUCTIONS (AI) TO A DEPENDENT-RESTRICTED TOUR WILL BE CONSIDERED ON A CASE-BY-CASE BASIS SINCE THE INTENT OF THE NEW PROCEDURE IS TO STABILIZE THE FAMILY MEMBER. OFFICERS WHO ARE SCHEDULED TO ATTEND A PCS SCHOOL (E.G. COMMAND AND STAFF COLLEGE) WILL ALSO BE CONSIDERED ON A CASE-BY-CASE BASIS. IF STABILIZATION/DELETION/DEFERMENT REQUEST IS APPROVED, OFFICER PERSONNEL WILL BE STABILIZED UNTIL 30 DAYS AFTER THE HIGH SCHOOL SENIOR'S GRADUATION DATE.

5. TO THE MAXIMUM EXTENT POSSIBLE, PERSCOM WILL APPROVE REQUESTS FOR STABILIZATION UNDER THE PROVISIONS OF THIS PROCEDURE. THE DIRECTOR, ENLISTED PERSONNEL OR THE DIRECTOR, OFFICER PERSONNEL, RETAIN DISAPPROVAL AUTHORITY.

6. POINTS OF CONTACT:

A. ENLISTED PERSONNEL - MRS. HODGE, TAPC-EPC-O, DSN 221-2738/6099 OR COMMERCIAL 703-325-2738/6099.

B. OFFICER PERSONNEL - MR. DENNIS, TAPC-OPD-M, DSN 221-5191 OR COMMERCIAL 703-325-5191.